

BOOKKEEPING

Project	Million Leaders Africa
Your Currency	Naira
Date of exchange rate	12/1/2021
Exchange rate	410.00

There are four staff at the Secretariat.
 Please find the link below to view the source of the exchange rate:
<https://www.cbn.gov.ng/rates/exchratebycurrency.asp>
 Mr Seun Gideon salary was paid by Springboard and this will continue till February 2023
 Mary Afolabi has resumed from her maternity leave, hence, she will be paid a full salary starting from this month, December 2022.
 The Cash to Office is used to fund office expenses such as internet access, stationaries, graphic designs, airtime etc.
 As at 30th November, the cash to office at hand is **N 9,000.00**

Date (DD-MM-YYY)	RECEIPT NO (DD-MM-SN)	DESCRIPTION	LOCAL CURRENCY			USD		
			CASH IN	CASH OUT	BALANCE	IN US\$	OUT US\$	BALANCE
1/12/2021		Balance from OMLA dollar account	4,442,915.80		4,442,915.80	\$10,836.38	\$0.00	\$10,836.38
1/12/2021		Balance from OMLA naira account	1,732,839.98		6,175,755.78	\$4,226.44	\$0.00	\$15,062.82
16/12/2021		NPO/NELIS (for Bakary Gambia)	267,730.00		6,443,485.78	\$653.00	\$0.00	\$15,715.82
23/12/2021		Bakary Gambia		266,500.00	6,176,985.78	\$0.00	\$650.00	\$15,065.82
23/12/2021		December staff salary		150,000.00	6,026,985.78	\$0.00	\$365.85	\$14,699.97
28/12/2021		Donation from NELIS Global	2,050,000.00		8,076,985.78	\$5,000.00	\$0.00	\$19,699.97
31/12/2021		Interest run on dollar account	418.20		8,077,403.98	\$1.02	\$0.00	\$19,700.99
		Bank charges on naira account		198.81	8,077,205.17	\$0.00	\$0.48	\$19,700.50
1/20/2022		Cash to office		20,000.00	8,057,205.17	\$0.00	\$48.78	\$19,651.72
1/24/2022		Donation from Lynne Murguia	3,075,000.00		11,132,205.17	\$7,500.00	\$0.00	\$27,151.72
1/26/2022		Disbursement from GlobalGiving	101,622.60		11,233,827.77	\$247.86	\$0.00	\$27,399.58
1/28/2022		January staff salary		150,000.00	11,083,827.77	\$0.00	\$365.85	\$27,033.73
1/31/2022		Interest on dollar account	656.00		11,084,483.77	\$1.60	\$0.00	\$27,035.33
		Bank charges on naira account		202.75	11,084,281.02	\$0.00	\$0.49	\$27,034.83
2/14/2022		NELIS Africa support fund for 6 months	1,225,900.00		12,310,181.02	\$2,990.00	\$0.00	\$30,024.83
2/15/2022		NELIS Africa office rent, administrative cost and Seun's salary for 6 months.		1,225,900.00	11,084,281.02	\$0.00	\$2,990.00	\$27,034.83
2/15/2022		NELIS Africa staff salary for six months.	480,000.00		11,564,281.02	\$1,170.73	\$0.00	\$28,205.56
2/28/2022		Mary's salary for February		70,000.00	11,494,281.02	\$0.00	\$170.73	\$28,034.83
2/28/2022		Donation from Chief Gabriel Afere (Lawrence's father)	200,000.00		11,694,281.02	\$487.80	\$0.00	\$28,522.64
2/28/2022		Interest run on dollar account	754.40		11,695,035.42	\$1.84	\$0.00	\$28,524.48
		Bank charges on naira account		274.00	11,694,761.42	\$0.00	\$0.67	\$28,523.81
3/1/2022		Seun's Salary for February		80,000.00	11,614,761.42	\$0.00	\$195.12	\$28,328.69
3/9/2022		Website management and office imprest		100,000.00	11,514,761.42	\$0.00	\$243.90	\$28,084.78
3/9/2022		Payment of Facilitator's training fee		307,500.00	11,207,261.42	\$0.00	\$750.00	\$27,334.78
3/31/2022		Interest run on dollar account	811.80		11,208,073.22	\$1.98	\$0.00	\$27,336.76
3/31/2022		March Staff Salary		150,000.00	11,058,073.22	\$0.00	\$365.85	\$26,970.91
		Bank charges on naira account		342.75	11,057,730.47	\$0.00	\$0.84	\$26,970.07
4/4/2022		Fund from Peter David	324,875.00		11,382,605.47	\$792.38	\$0.00	\$27,762.45
4/11/2022		2 Fellows' Stipend Payment		123,000.00	11,259,605.47	\$0.00	\$300.00	\$27,462.45
4/13/2022		Website renewal		80,800.00	11,178,805.47	\$0.00	\$197.07	\$27,265.38
4/13/2022		5 Fellows' Stipend Payment		350,550.00	10,828,255.47	\$0.00	\$855.00	\$26,410.38
4/28/2022		April Staff Salary		150,000.00	10,678,255.47	\$0.00	\$365.85	\$26,044.53
4/28/2022		1 Fellow's Stipend Payment		86,100.00	10,592,155.47	\$0.00	\$210.00	\$25,834.53
4/29/2022		Interest run on dollar account	758.50		10,592,913.97	\$1.85	\$0.00	\$25,836.38
		Bank charges on naira account		480.42	10,592,433.55	\$0.00	\$1.17	\$25,835.20
5/31/2022		May Staff Salary		150,000.00	10,442,433.55	\$0.00	\$365.85	\$25,469.35
5/31/2022		Cash to office		20,000.00	10,422,433.55	\$0.00	\$48.78	\$25,420.57
5/31/2022		Interest run on dollar account	754.40		10,423,187.95	\$1.84	\$0.00	\$25,422.41
		Bank charges on naira account		12.00	10,423,175.95	\$0.00	\$0.03	\$25,422.38
6/2/2022		Bank charges on dollar account		20.50	10,423,155.45	\$0.00	\$0.05	\$25,422.33
6/30/2022		Interest run on dollar account	738.00		10,423,893.45	\$1.80	\$0.00	\$25,424.13
		Bank charges on naira account		216.29	10,423,677.16	\$0.00	\$0.53	\$25,423.60
7/1/2022		June Staff Salary		150,000.00	10,273,677.16	\$0.00	\$365.85	\$25,057.75
7/7/2022		Stipends to Fellows in Nigeria + Cash to office		200,000.00	10,073,677.16	\$0.00	\$487.80	\$24,569.94
7/15/2022		Payment of second quarter stipend to Fellows in Cameroon		341,120.00	9,732,557.16	\$0.00	\$832.00	\$23,737.94
7/19/2022		IOU for International passport fee received by Mary		56,000.00	9,676,557.16	\$0.00	\$136.59	\$23,601.36
7/26/2022		Disbursement from GlobalGiving	141,450.00		9,818,007.16	\$345.00	\$0.00	\$23,946.36
7/29/2022		July Staff Salary		150,000.00	9,668,007.16	\$0.00	\$365.85	\$23,580.51
7/31/2022		Interest run on dollar account	742.10		9,668,749.26	\$1.81	\$0.00	\$23,582.32
		Bank charges on naira account		460.45	9,668,288.81	\$0.00	\$1.12	\$23,581.19
31/08/22		August salary		-	9,668,288.81	\$0.00	\$0.00	\$23,581.19
		Bank charges on naira account		228.31	9,668,060.50	\$0.00	\$0.56	\$23,580.64
10/8/2022		Scrutinizing of Fellows' Project Proposal		41,000.00	9,627,060.50	\$0.00	\$100.00	\$23,480.64
31/08/22		Interest on dollar account	738.00		9,627,798.50	\$1.80	\$0.00	\$23,482.44
		Bank charges on dollar account		20.50	9,627,778.00	\$0.00	\$0.05	\$23,482.39
8/9/2022		Staff salary and office Imprest		250,000.00	9,377,778.00	\$0.00	\$609.76	\$22,872.63
8/9/2022		Community based project support(Cameroonians)		1,650,250.00	7,727,528.00	\$0.00	\$4,025.00	\$18,847.63
12/9/2022		Community Based Project support (Rosemary- Nig)		492,000.00	7,235,528.00	\$0.00	\$1,200.00	\$17,647.63
22/09/22		September staff salary		85,000.00	7,150,528.00	\$0.00	\$207.32	\$17,440.31
30/09/22		Interest on Dollar Account	586.30		7,151,114.30	\$1.43	\$0.00	\$17,441.74
		Bank charges on dollar account		1,205.40	7,149,908.90	\$0.00	\$2.94	\$17,438.80
		Bank charges on naira account		436.71	7,149,472.19	\$0.00	\$1.07	\$17,437.74
7/10/2022		Taiwo Opeoluwa's stipend (Nigerian Fellow)		105,000.00	7,044,472.19	\$0.00	\$256.10	\$17,181.64
7/10/2022		Charges for100 cheque book		3,000.00	7,041,472.19	\$0.00	\$7.32	\$17,174.32
7/10/2022		Rosemary Adejoh's stipend (Nigerian Fellow)		61,500.00	6,979,972.19	\$0.00	\$150.00	\$17,024.32
12/10/2022		Stipend paid to Cameroonian's Fellows		307,500.00	6,672,472.19	\$0.00	\$750.00	\$16,274.32
12/10/2022		Limbi Transfer cost		24,805.00	6,647,667.19	\$0.00	\$60.50	\$16,213.82
26/10/22		Global giving Foundation	111,930.00		6,759,597.19	\$273.00	\$0.00	\$16,486.82
28/10/22		October salary		89,000.00	6,670,597.19	\$0.00	\$217.07	\$16,269.75
31/10/22		Interest on dollar account	528.90		6,671,126.09	\$1.29	\$0.00	\$16,271.04
		Bank charges on dollar account		36.90	6,671,089.19	\$0.00	\$0.09	\$16,270.95
		Bank charges on naira account		232.55	6,670,856.64	\$0.00	\$0.57	\$16,270.38
11/8/2022		Refund of visa expenses from Felix	1,494,335.00		8,165,191.64	\$3,644.72	\$0.00	\$19,915.10
11/24/2022		Refund of visa expenses from Lawrence	250,000.00		8,415,191.64	\$609.76	\$0.00	\$20,524.86
11/25/2022		Purchase of office gadgets		1,320,000.00	7,095,191.64	\$0.00	\$3,219.51	\$17,305.35
11/29/2022		Staff salary for November		95,000.00	7,000,191.64	\$0.00	\$231.71	\$17,073.64
11/30/2022		Interest run on dollar account	512.50		7,000,704.14	\$1.25	\$0.00	\$17,074.89
				1,641.13	6,999,063.01	\$0.00	\$4.00	\$17,070.89
		TOTAL			6,999,063.01	\$34,265.13	\$17,992.24	\$17,070.89

NOTE

The refund of visa expenses was used to purchase office gadgets.

Total sums up the total amount in naira account and the total amount in dollar account.	Naira (#)	Dollar (\$)
The closing balance in Naira Account as at 30th November, 2022	853,523.81	2,081.77
The closing balance in Dollar account as at 30th November, 2022	6,145,539.20	14,989.12
Total Balance for the two accounts	6,999,063.01	17,070.89

Donations received via Globalgiving in November	Naira (#)	Dollar (\$)
	20,500	50.00